

**CENTRAL LOUISIANA REGIONAL PORT
BOARD OF COMMISSIONERS
October 14, 2015**

The Central Louisiana Regional Port Board of Commissioners convened 8:00 AM, September 9, 2015, at the Port Operations Center, 600 Port Road, Alexandria, Louisiana. The meeting was called to order by President Bryon Salazar.

Present were: Bryon Salazar, President; Dave Clabo, Jesse Doyle, David Harvey, Dr. Haywood Joiner, Corey Lair, Basil Smith, Norman Welch, Rev. Henry Williams, Blake Cooper, Executive Director

Absent: Terry Spruill

Also Present: John Ryland, Kenneth Bonnette, Keith Hillman, Randy Humphries, Stephanie Ryland

A quorum was present.

Invocation given by Commissioner Haywood Joiner

Pledge of Allegiance led by Commissioner Norman Welch

Welcomed Guest and Commissioners: President Bryon Salazar

VI. Action Items:

- a. Agenda: Motion to approve agenda as proposed. Motion by C. Lair, second by H. Joiner, motion carried without opposition.
- b. Minutes: Motion to approve minutes of meeting held on September 9, 2015. Motion by C. Lair, second by D. Clabo, motion carried without opposition.
- c. Financial: Motion to approve financial statements for August and September, 2015. Motion by C. Lair, second by H. Joiner, motion carried without opposition.
- d. Motion to accept Resolution 2015-5 acknowledging Commissioner Kenneth Bonnette's service to the Alexandria Regional Port Authority and make it a permanent record in the Official minutes. Motion by N. Welch, seconded by B. Smith, motion carried without opposition.
- e. Motion to elect a Secretary/Treasurer to fill remaining term, expiring February 2017, and to add newly elected Secretary/Treasurer to Port's financial signatory cards. Nomination of Corey Lair by N. Welch, seconded by J. Doyle. With no other nominations a vote was held, unanimous vote to elect Corey Lair as Secretary/Treasurer.
- f. Motion to approve President Salazar's committee recommendations. Motion by D. Clabo, seconded by B. Smith, motion carried without opposition.
- g. Motion to approve the Personnel Committee's recommendation for employee evaluations and salary adjustments in the amount of 2.5% for Randy Humphries and 5% for Stephanie Ryland. Motion by D. Clabo, seconded by J. Doyle, motion carried without opposition.
- h. Motion to approve the Personnel Committee's recommendation to amend the employee handbook Section 7:3 & 7:4 relative to vacation and sick leave and holidays. Motion by J. Doyle, seconded by H. Joiner, motion carried without opposition.
- i. Motion to authorize the Executive Director to submit a change order for the Biofuels Project for use of contingency funds, in an amount not to exceed available funds, for sewer infrastructure improvements. Motion by D. Clabo, seconded by J. Doyle, motion carried without opposition.
- j. Motion to approve notice of the Commission's intent to consider a resolution to execute an amended lease of property agreement with Cool Planet at the next regularly scheduled meeting and to authorize the Executive Director to take all necessary steps to comply with Louisiana law as it pertains to the lease of public property. Motion by D. Clabo, seconded by N. Welch, motion carried without opposition.
- k. Motion to authorize the Executive Director to sign a Cooperative Endeavor Agreement with the Red River Waterway Commission relative to the high-water events of 2015, and to execute any and all documentation in connection with such CEA. Motion by C. Lair, seconded by H. Joiner, motion carried without opposition.

- l. Motion to authorize the Executive Director to execute any and all documents with FEMA relative to the high-water events of 2015, and any disaster recovery funding available therein. Motion by B. Smith, seconded by H. Williams, motion carried without opposition.
- m. Motion to award bid in the amount of \$40,900 to Oakdale Motors, Inc. for the purchase of a tractor, mower, box-blade, and front-end loader. Motion by C. Lair, seconded by J. Doyle, motion carried without opposition.

VII. Reports/Updates: The Executive Director provided the Port update.

- a. Tenant/Lease/Service arrangements
- b. Construction updates – Keith Hillman w/MMLH provided updates.

VIII. Comments:

- a. Comments by Port Director
- b. Comments by Economic Development officials – no comments
- c. Comments by Legal Counsel – no comments
- d. Comments / Questions by Commissioners – C. Lair expressed appreciation to B. Cooper for a ‘job well done’.
- e. Comments by public (limited to 3 minutes per person, not to exceed 21 minutes) – no comments

There being no further business to come before the board, meeting was adjourned by Bryon Salazar, President.

Next meeting date November 4, 2015.

Bryon Salazar, President